

**Sacred Heart College, Lower Hutt**  
**APPLICATION FOR "SPECIAL CONSIDERATION"**  
**FOR INTERNALLY ASSESSED STANDARDS**



An application is only required if there is just **ONE** opportunity to reach a Standard. If the standard can be gained through another assessment opportunity then the grade from that task will probably be used.

**To be completed by the student:**

Name \_\_\_\_\_ Teacher \_\_\_\_\_  
 Subject \_\_\_\_\_  
 Standard Number and Title \_\_\_\_\_

**Either** the date of the assessment \_\_\_\_\_ **or** the date the task is due in \_\_\_\_\_

Why you are seeking special consideration? (*tick one box*)

1. Involved in a special activity.

Provide sufficient information below for an informed decision to be made and attach relevant supporting evidence such as the Sport's Coordinator signature. This application must be received **well before** the activity as students may be expected to do the assessment before they go away.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Sickness. A **medical certificate** is required.

3. Close bereavement. See Mrs Sewell to find out what documentation is required.

4. Difficult personal circumstances. Appropriate **evidence** is needed. See Mrs Sewell.

The following conditions are **not** acceptable grounds for special consideration: long-term conditions (e.g. physical disability, depression), chronic relapsing conditions (e.g. glandular fever).

I understand that my signature confirms that the information I have supplied is accurate.

Student signature \_\_\_\_\_ Date \_\_\_\_\_

*Return your completed application to Mrs Sewell as soon as possible. She will complete the section below and give it to your teacher. You must discuss what arrangements can be made with your teacher.*

This application has met requirements / has not met requirements for "Special Consideration".

Assessment Co-ordinator \_\_\_\_\_ Date \_\_\_\_\_

**To be completed by the subject teacher using the procedures set out by the department.**

Form of the "Special Consideration"

An extension of \_\_\_\_\_ days (maximum 5 school days) Due date is now \_\_\_\_\_

Task can be completed in a catch up session(s) on \_\_\_\_\_ in room \_\_\_\_\_

Evidence of level of achievement reached is available through other tasks. This will be used.

There is not sufficient evidence available to award this Achievement Standard.

Student \_\_\_\_\_ Teacher \_\_\_\_\_ Date \_\_\_\_\_

*This slip must be retained by the teacher. It is to be kept with the material used to support the result for this Achievement Standard.*